



Date: March 16, 2022
Current Meeting: March 17, 2022
Board Meeting: March 24, 2022

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Director of Life Safety and Security Mark A Emmons
SUBJECT: Consideration and approval of East Campus security services with Sangar Cargo Security, Inc.

ACTION ITEM A – 7

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, we request that the Board authorize the President/CEO to enter into a contract with Sangar Security Services for security services for the IndyGo East Campus at 9503 E 33rd Street.

BACKGROUND:

In 2021 the IPTC Board approved IPTC’s security contractor to provide security services at 9503 E 33rd St as part of their first option year. Due to the state of the economy and recruitment and retention issues, the contractor could not supply adequate security services, and IPTC reached out for quotes for a second contractor to provide security at this location.

DISCUSSION:

Late in 2021, IPTC Security staff started reaching out to different security firms to see if they would be interested in providing security at the East Campus location. The staff reached out to five different firms and received responses from four companies. After receiving the responses, the security team developed a Scope of Work (SOW) for the services required at the IndyGo East Campus and asked the four companies to deliver a quote from that SOW. Of the four companies, all four responded with quotes for service. Staff is requesting the following:

- To supply 7,280 hours of security service time starting May 01, 2022. The service would run from May 01, 2022 to February 28, 2023. This is to include the provider to provide their own vehicle for parking lot and outside building patrols.
- To supply 1,673 hours of internal security services to cover the front lobby once the building is occupied. This service would run from August 01, 2022 to February 28, 2023.

This would be for an amount not to exceed \$239,102.

ALTERNATIVES:

The Board of Directors could choose not to approve this contract. If this alternative is selected, the implications of this decision are as follows:

- No IPTC supplied armed security at the IndyGo East Campus.
- Contractor provided security will continue at a higher billable hour rate.

FISCAL IMPACT:

This project is funded from the Operating Budget out of the Security Department. The amount that was budgeted for 2022 was \$272,506.

DBE/XBE DECLARATION:

This contract will be funded locally, and therefore, it requires "XBE" participation goals. Sangar Cargo Security, Inc. is not a registered XBE and did not commit any XBE participation for this contract.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Service Committee on March 17, 2022.